

20 Free Hours & Optional Charge Agreement Form

Childs Full Name:

DOB:

ENROLMENT DETAILS:

Please Note: 20 Hours ECE is for 3 – 5 year olds for up to six hours per day, up to 20 hours per week and there is no compulsory fees when a child is receiving 20 Hours ECE funding.

Confirmed Days:	Monday	Tuesday	Wednesday	Thursday	Friday
Option 1	<input type="checkbox"/> 8:30 – 1:30	<input type="checkbox"/> 8:30 – 1:30	<input type="checkbox"/> 8:30 – 1:30	<input type="checkbox"/> 11 - 4	<input type="checkbox"/> 8:30 – 1:30
Option 2	<input type="checkbox"/> 1:30 - 4	<input type="checkbox"/> 1:30 - 4	<input type="checkbox"/> 1:30 - 4		<input type="checkbox"/> 1:30 - 4
Option 3	<input type="checkbox"/> 8:30 – 3:30	<input type="checkbox"/> 8:30 – 3:30	<input type="checkbox"/> 8:30 – 3:30		<input type="checkbox"/> 8:30 – 3:30
Option 4	<input type="checkbox"/> 8:30 - 4	<input type="checkbox"/> 8:30 - 4	<input type="checkbox"/> 8:30 - 4		<input type="checkbox"/> 8:30 - 4
Option 5	<input type="checkbox"/> 8:05 -4	<input type="checkbox"/> 8:05 -4	<input type="checkbox"/> 8:05 -4		<input type="checkbox"/> 8:05 -4
Option 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Hours per day					
Costs per day with 20 free hours					
Costs per day no 20 free hours					
Total Hours Booked Per Week	<p>Parent Signature: _____ Date: _____</p> <p>(NB: the date you sign is the date you will start receiving 20 free hours)</p> <p>Managers Signature: _____ Date: _____</p>				
Total Cost per week (with 20 free hours)					

20 HOURS ECE fill out boxes below with the hours attested - 6 hrs max per day can be claimed (Ministry of Education Rules)

Please note: if you claim 6 hours on a Monday (for example) and it's a public holiday the 20 free hours will not swap to another day, Our suggestion is to claim hours on the days that are least likely to be a public holiday.

	Monday	Tuesday	Wednesday	Thursday	Friday	Total hours:
20 Hours ECE at this service						
20 Hours ECE at another service						

Parent Signature: _____

Date: _____

(NB: the date you sign is the date you will start receiving 20 free hours)

OPTIONAL CHARGES - for 3-5 year olds receiving 20 hours 'free' ECE subsidy.

The optional charge is for:

- Higher ratio's and 100% qualified teachers.
- High quality preschool education
- Well-resourced and highly maintained environment
- Participating in cooking experiences
- Portfolio folders provided. (When the optional fee is not paid, portfolios will cost \$5 and be added to your invoice every time a new portfolio is required (Usually 1 per year)
- Coloured Portfolios (When optional fee is not paid portfolios will be black and white.)
- If and when your child attends the Thursday afternoon 4 yr old session, workbooks will be provided. (When no optional fee is paid – we will invoice you \$4 per new workbook required and 50 cents per session for photocopying)
- If and when your child attends the Thursday afternoon 4 yr old session a second afternoon tea will be provided, and the child will have the opportunity to participate in cooking/creating this afternoon tea. (When no optional fee is paid the parent will instead need to supply enough food for their child to have during the 5-hour Thursday session and the child will be excluded from participating in this cooking experience.

NB: For children that attend over 33 hours per week all the above is included in our normal weekly fees.

I understand that if I agree to pay the optional charge, Kids Forever Christian Preschool may enforce payment.

The agreement to pay the optional charge will last until child's last day enrolled at Kids Forever.

The rules about making changes to the agreement are:

- Cancellations or reductions in optional charges can be made yearly at parents request
- Optional charge section must be re filled out at this point and re-signed.

I understand that the optional charge is not compulsory and if I choose not to pay there will be no penalty other than stated above.

Optional charge suggestion is 50 cents per hour

The minimum optional change that can be paid is \$6 per week to cover the cost the optional charge items.

I agree or do not agree (tick one) to pay an optional charge of _____ (chose a \$ amount) per week for the things specified on this form.

Parent Signature:

Date:

(NB: the date you sign is the date you will start receiving 20 free hours)

20 HOURS ECE ATTESTATION:

1. Is your child receiving 20 Hours ECE for up to six hours per day, 20 hours per week at Kids Forever Christian Preschool? Yes No

2. Is your child receiving 20 Hours ECE at any other services? Yes No

If yes to either or both of the above, please sign to confirm that:

- Your child does not receive more than 20 hours of 20 Hours ECE per week across all services.
- You authorise the Ministry of Education to make enquiries regarding the information provided in the Enrolment Agreement Form, if deemed necessary and to the extent necessary to make decisions about your child's eligibility for 20 Hours ECE.
- You consent to the early childhood education service providing relevant information to the Ministry of Education, and to other early childhood education services your child is enrolled at, about the information contained in this box.

Parent Signature:

Date:

FOR STAFF

Service Declaration:

On behalf of Kids Forever I declare that this enrolment agreement form has been checked and all relevant sections have been completed.

Staff Member's Name:

Signature:

Date: